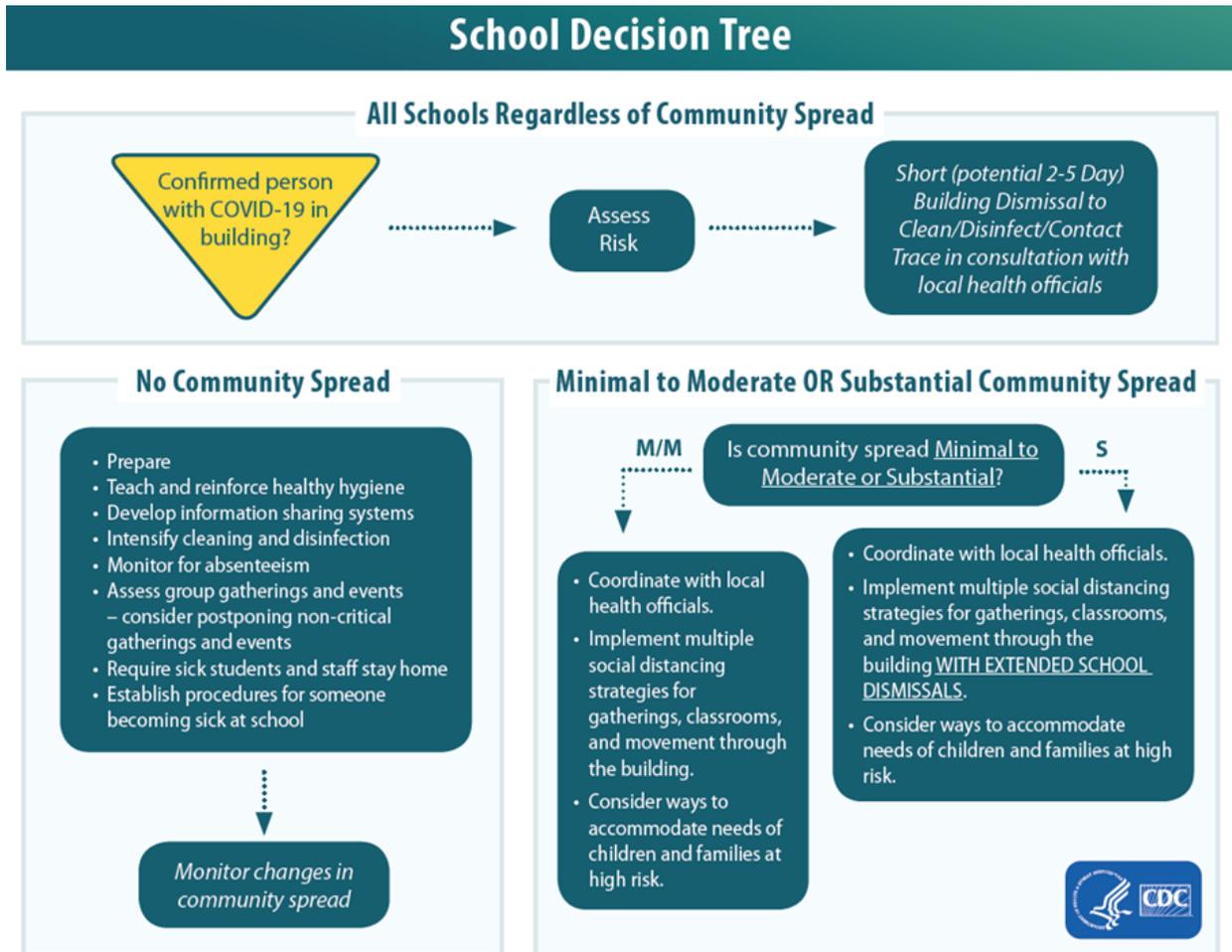


WPUMC Preschool Closures due to COVID 19

There is a risk of exposure to COVID 19 and infection in any gathering of people. We are working diligently to minimize these risks. However, if a case is confirmed in our school community, a short-term closure might need to be implemented to assess the community spread. The following decision tree will be used:



The current guidance from the Colorado Department of Human Services (that administers licensing for preschools), the Center for Disease Control and the Denver Public Health all give the same guidance: ***child care and school administrators should work in close collaboration and coordination with local health officials to make dismissal and large event cancellation decisions.***

The “next steps”, including short-term and long-term classroom or entire school closures will be mandated by the health department, and not our school administration. The health department will most likely call for a 2-5 day dismissal for students and most staff while risk is assessed by the health department.

During such a time, the WPUMC Preschool Administration will communicate next steps as outlined by the health department. This may look something like:

- If the COVID case is confined to one or two classrooms, all students and staff from those classrooms will be dismissed and the room/s will remain empty for 24 hours before staff return to clean and disinfect. Students and staff will be allowed to re-enter the classroom based upon the recommendation of the health department.
- If cases of COVID are confirmed in multiple classrooms, a larger number of classrooms, up to and including all classrooms, may be closed down and all students and staff dismissed. This will be determined and directed to us by the health department.

Tuition and Payment during Days of Closure

- If a classroom or school closure happens, there will be no refunds for the first two full days of closure. If the closure continues beyond 2 days, refund will be given for the third and following days of closure.
 - Ex – A case of COVID is confirmed in a classroom on Monday afternoon. The class is closed and students and staff are dismissed. No tuition is refunded for Tuesday and Wednesday (during this time, after a 24 hour period, approved staff returns to clean and disinfect classroom). If the closure extends into Thursday and beyond, refunds are given for Thursday and beyond.
- If, within a certain month, more than one short-term closure is necessary for a classroom or school, tuition for the first two days of the first two closings will not be refunded (i.e. a total of 4 days in one month), but will be refunded for any days beyond the first two days of the first two closings. The time frame of a closure will be determined and directed to us by the health department.

Why no refunds for the first two days of a short-term closure? During that time, we will need our staff available to clean and disinfect exposed classrooms and areas. Because the staff will still be working during that time, we need tuition to cover their salary for those days.

- ✓ **It is exceedingly important that if a student or staff person exhibit symptoms in any way, or have been around persons with symptoms, that they stay home and that you contact preschool administration right away. It is much easier to contain the spread of the virus inside individual homes instead of inside the school, where multiple people could be exposed.**

